`4514 - PORTFOLIO DEVELOPMENT

Teaching Schedule Per Week			Progressive Assessment		Examination Schedule (Marks)					
Lectures	Practical	Credit			Theory			Practical Ex.		Total
-	3	3	50	50	-		-		-	100

Pre-requisite	Source		Theory	Test	Total	TW	PR	Gr Total
Nil	GAT	Semester	—	—	—	75	50	125

Rationale- The course gives knowledge on skills, techniques and strategies on building up a student's portfolio.

COURSE CONTENTS	Hrs
1. PLANNING OF PORTFOLIO PRESENTATION	6
2. SKILLS TECHNIQUES AND STRATEGIES To present creative talents.	6
3. NEEDS OF THE INDUSTRY Understanding the needs of the industry & catering to its demands.	6
4. THEMATIC PRESENTATION.	20
5. COMPILATION Compilation of a professional bio-data and profile of work.	6
6. PORTFOLIO PRESENTATION	2
7. REVIEW OF PORTFOLIO	2
Total	48

REFERENCE BOOKS
1. Write better speak better   - Readers Digest
2. Ethics by Ranjana Salgaonkar