

**FORM - D**

GOVERNMENT OF GOA  
**BOARD OF TECHNICAL EDUCATION**

Alto, Porvorim - Goa

APPLICATION FOR ISSUE OF TRANSCRIPT IN FAVOUR OF FOREIGN  
MISSION/UNIVERSITY

1. Name of the Student: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Telephone No.: \_\_\_\_\_
4. Institute where the student was studied: \_\_\_\_\_  
\_\_\_\_\_
5. Diploma Programme undergone: \_\_\_\_\_
6. Enrol. No.: \_\_\_\_\_
7. Month & year of Diploma completed: \_\_\_\_\_
8. Last Exam appeared: \_\_\_\_\_
9. Address of the Organization to whom the transcript to be sent.  
\_\_\_\_\_  
\_\_\_\_\_
10. Copies of document (Original to be produce for verification):
  - a) Photocopy of final diploma certificate of diploma programme
  - b) Photo copies of Mark sheets of all semesters.
  - c) One set of self attested photocopies of mark sheets of all semesters  
& Final Diploma certificate(for office record).
  - d) One copy of self attested SSC Mark sheet (photocopied both sides)

Date:

Signature of the candidate

**FOR OFFICE PURPOSE ONLY**

Details of payment of Fees Rs.500/- per set.	Transcript issued On:
Receipt No:	
Date:	Signature:
Cashier	